

National Links Trust/Troon Golf is seeking a General Manager with a passion for managing an exceptional golf experience and eager to be a part of restoration and revitalization of Langston Golf Course in Washington, DC. The successful candidate has a unique opportunity over the next 10 years to have a lasting impact on municipal golf in this country. These renovations with the help of world-renowned architect Beau Welling will garner national attention and will represent what municipal golf can and should be. Our new leader should be an exemplary communicator and manager of people who thinks strategically and understands the value in presenting a high quality product.

The ideal candidate will be an exceptional leader and possess skills necessary to foster a positive and engaged employee culture. This position requires a minimum of 5 years of golf course management experience as well as PGA/LPGA credentials.

National Links Trust Background

National Links Trust (NLT) is a 501(c)(3) non-profit dedicated to positively impacting local communities through protecting and promoting accessible, affordable, and engaging municipal golf courses across the United States of America. In June 2020, National Links Trust was awarded a 50-year lease from the National Park Service to manage East Potomac Golf Links, Langston Golf Course and Rock Creek Golf Course. National Links Trust then partnered with Troon Golf to manage the day-to-day golf operations of the three courses. While NLT also executes national initiatives aimed at the betterment of the municipal golf industry as a whole, the organization's primary focus is the operation of Washington, DC's three publicly accessible golf courses – Rock Creek Park Golf, Langston Golf Course, and East Potomac Golf Links – and their renovations, dubbed the "Nation's Capital Project," alongside the National Park Service.

The Nation's Capital Project is a long-term, full scale, capital investment project being undertaken over the coming years. NLT has collaborated with world-renowned architects Gil Hanse, Beau Welling, and Tom Doak on the renovated design of the three courses. Beyond renovation to course architecture and agronomy, the project encompasses major infrastructure upgrades at all three facilities including construction of clubhouses, maintenance facilities, and driving ranges. The overarching theme of the project is an emphasis on community and a core belief that public golf facilities should have immense positive effects on their local communities.

Golf Course Backgrounds

Langston Golf Course – Opened in 1939 as a course for Black golfers to play in the age of segregation, National Links Trust's renovation will honor the history and showcase the future of Black golf. The finished facility will include an 18-hole course designed by Beau Welling, a driving range powered by Toptracer and innovative Black golf museum.

Please visit the websites to learn more: www.nationallinkstrust.org www.playdcgolf.com

Position Summary and Purpose

The General Manager is responsible to implement sound operational programs in accordance with Troon Quality Standards while working within the fiscal parameters of the property. Responsible for leading and inspiring all associates in a manner that is consistent with the Club's Mission, Vision and Core Values to foster and engaged employee culture.

Directs and oversees all aspects of club or facility including its activities and relationships between guests, associates and community. Has the ultimate responsibility for maximum guest satisfaction and financial performance.

Essential Duties:

- Prepares and monitors annual budget, revenue goals and expenses as well as generating various (weekly, monthly, etc.) business volume forecasts.
- Monitors monthly and other financial reports/statements on a daily, weekly and monthly basis for the facility and takes effective corrective action when necessary.
- Establishes basic personnel policy, initiates and establishes basic personnel policy, initiates and monitors policies relating to personnel actions and training along with professional development programs.
- Ensures all Human Resources procedures and policies are followed by management staff.
- Develops, maintains and administers a sound organizational plan and initiates improvements as necessary.
- Maintains membership with the PGA/LPGA and other professional associations. Attends meetings to keep abreast of current market information.
- Oversees the care and maintenance of all the facility's physical assets and each individual facility.
- Coordinates marketing programs to promote the facility's services to potential customers.
- Ensures the highest standards for food and beverage service on property.
- Implements policies and procedures for multiple departments, including compliance of all company standards relating to quality of products and services.
- Responsible for interviewing, hiring, training, planning, assigning, and directing work, evaluating performance, rewarding, and disciplining associates; addressing complaints and resolving problems.
- Directly manages department members that may include, but is not limited to: Golf Operations staff, Outside Service staff, Driving Range staff, Food & Beverage staff, Mini Golf staff, etc.
- Assures that effective orientation and training are given to each new associate. Develops ongoing training programs.

Education and Experience:

Bachelor's degree (BA) from four-year college or university; or one to two years related experience and/or training; or equivalent combination of education and experience. (Multi-course facilities may require more experience.)

Physical Demands:

Regularly stands, walks and sits. Occasionally may climbs, balances, stoops, kneels, crawls, crouches, tastes or smells. Regularly uses hands to finger, feel or handle, reaches with arms and hands, talks or hears. Occasionally lifts up to 50 pounds.

Environment/Noise:

Occasionally works in outdoor weather conditions. Noise level is moderate.

Certificates/Licenses:

Class A member of PGA/LPGA and/or CMAA member required for this position

Job Knowledge, Skill, and Ability Preferences:

- Ability to read and speak English may be required in order to perform the duties of the job (e.g. the associates may be required to communicate with English speaking customers or co-workers, the manuals for the equipment the associates may use are in English).
- Knowledge of Microsoft Office applications.

This job description is not an exclusive or exhaustive list of all job functions that an associate in this position may be asked to perform from time to time.

Additional Required Qualifications

Candidates must also have thorough knowledge and demonstrated prior success with golf course capital improvement projects related to all areas of the golf course. As the General Manager you will be required to assist the upcoming course renovation projects.

Compensation and Benefits

The Club will offer a competitive compensation plan, including a competitive bonus and comprehensive benefits package to include but not be limited to medical, dental, vision and life insurance, 401k Retirement Savings Program, paid time off and other benefit programs.

Relocation support can be available if required.

Qualified candidates should submit a cover letter and a resume not more than three pages by email to East Potomac Golf Links, Attention: Tim Krebs, Regional Director of Operations tim.krebs@troon.com